

# MARITE DEBIT ORDER AUTHORISATION

- Please ensure you send this to the right branch.



THIS BLOCK MUST BE COMPLETED

|               |      |                 |      |
|---------------|------|-----------------|------|
| Name          |      |                 |      |
| Property      |      |                 |      |
| Development   |      | Levy Account No |      |
| Telephone No. | WORK | CELL            | HOME |
| E-Mail        |      |                 |      |

## DEBIT ORDER AUTHORISATION

|                               |  |
|-------------------------------|--|
| Name in which account is held |  |
| Bank                          |  |
| Branch                        |  |
| Branch Code                   |  |
| Account Number                |  |
| Type of Account               |  |

I / We hereby instruct and authorise you to draw against my / our account with the above mentioned bank (or any bank or branch to which I / We may transfer my / our Account):

|   |          |               |
|---|----------|---------------|
| 1. Current Levy                                     | R        | /month        |
| 2. Arrears  | R        | /month        |
| 3. Special Levy                                     | R        | /month        |
| 4. Other (Electricity / Water)                      | R        | /month        |
| <b>5. TOTAL to be deducted from my bank account</b> | <b>R</b> | <b>/month</b> |

This amount acts as a ceiling limit giving Marite authority to deduct any amount up to and including this amount.

**Debit Order commencement date:** \_\_\_\_\_ of \_\_\_\_\_ 20\_\_\_\_ (continuing until cancelled in writing)

- This form should reach us by no later than the 10<sup>th</sup> of the current month.
- In the event of the body corporate increasing the monthly levy (refer No.1 in above box), such an increased monthly levy will be adjusted automatically on your debit order .
- Ensure that your ceiling amount (No.5 in above box) allows for additional charges such as electricity , that may fluctuate from month to month.
- Where no funds have been transferred due to a lack of funds or any other reason, Marite will be entitled to recover any bank charges / administration charges from any subsequent months debit order. Where interest has occurred because no funds have been transferred, Marite will be able to recover the interest in any subsequent months debit order.
- Always ensure that your debit order payment is sufficient to cover the balance due.
- Changes in bank details and account limits should reach us in writing by no later than the 10<sup>th</sup> of the current month.

All such withdrawals from my / our bank account by you shall be treated as though they have been signed by me / us personally.

I / We understand that the withdrawals hereby authorised will be processed by computer through a system known as the First National Bank Pacs Electronic Banking Service, and I / We also understand that details of each withdrawal will be printed on my bank statement or any accompanying voucher.

This authority may be cancelled by me / us giving thirty days notice in writing, but I / We understand that I / We shall not be entitled to any refunds of amounts which you have withdrawn while this authority was in force if such amounts were legally owing to you. Receipt of this instruction by you shall be regarded as receipt thereof by my / our bank (whichever it is or will be).

This document contains the entire agreement between the parties relating to matter recorded herein and no party shall be bound by any undertakings, representations, warranties, or promises or the like not recorded herein. No variation of this Agreement shall affect the terms hereof, unless such a variation shall be reduced to writing and agreed by each of the parties.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

Note: A cancelled cheque should be attached for bank identification purposes. The user may add to the above minimum requirements.